

HACVS E-bulletin Number 10-G-2010 (E)

Due to the increase in the amount of information that needs to be cascaded out to our members, we have decided to introduce two categories of e-bulletins. One will be a specialist 'Health and Wellbeing' bulletin which will refer mainly to information around the health and wellbeing agenda, and the other will be a 'General' bulletin which will refer to everything else. These will be indicated by the suffixes 'HW' or 'G' respectively. We have also decided to commence at number one each year and to detail the current year for our own reference and ease of filing. We hope that you will find these improvements to be of benefit

Dear Colleague,

Please find below details of a job vacancy :-

Volunteer Hub Co-ordinator

Salary: £25,498 fte

24 hours a week

Across West Sussex there are 8 volunteer centres, managed locally. Your role would be to work with them in order to develop and maintain a consistent approach to their work. An important part of the role is to identify new volunteering projects and seek funding to support them. You will also be responsible for supporting the centres to work towards an agreed quality standard. You will need the ability to develop services through forward planning, to be able to write successful funding bids and to be passionate about the importance of volunteering to the community in West Sussex. Although based at our office in Crawley the post will cover the whole of the county and we are able to be flexible over hours worked and the location of the post holder.

For further details see Crawley CVS website: www.crawleycvs.org

Application pack available from premises@crawleycvs.org

Deadline for applications Friday 5th March 2010 **Interview date** Friday 12th March 2010


Manager

Please note below our new email address for all general communications – all previous email addresses are now obsolete and should no longer be used, thank you.

Horsham Area Council for Voluntary Service

Lavinia House
Dukes Square
Denne Road
Horsham
West Sussex
RH12 1GZ

Telephone : 01403 255277 Email : janetbrown@hacvs.org <http://www.hacvs.org>

Charity Number:1117718 Company Limited By Guarantee Number:5999908 Registered in England & Wales



The information contained in this email is intended for use of the addressee only and is confidential. Any dissemination, distribution, copying or use of this communication is at the discretion of the addressee only. Every effort has been made to ensure that any attachment does not contain a virus. While every reasonable precaution has been taken to minimise the risk, neither HACVS nor the sender accept liability for any damage which you sustain as a result of software viruses. You may wish to carry out your own virus checks before opening any attachments