

## HACVS E-bulletin Number 25

You will see that we have decided to number our e-bulletins rather than date each one. This is to facilitate coordination between the circulation of the e-mail and posting the e-bulletin on the website.

### (1) Lone Working (2) What to do if you're worried a child is being abused

Dear members,

This e-bulletin contains details of two courses in November 09 at Lavinia House.

- 1 Lone Working is a one day course costing £30 on Tuesday 17 November 2009 from 9.30am to 4pm with Angie Konrad in the Meeting Room at Lavinia House. This one-day course is aimed at ensuring the safety of anyone who works on their own, whether office based, or out in the community.

The course will cover:

- Introduction to Lone Working
- Lone Working and the Law
- Assessing Potential Risks
- Dealing with Aggression and Violence
- Dealing with Conflict

- 2 What to do if you're worried a child is being abused is a FREE half-day course on Tuesday 24 November 2009, from 9.30am to 1pm with Isabelle King and Clare Ebelewicz in the Meeting Room at Lavinia House. This half-day course aims to help you develop awareness of, and the ability to act on, concerns about the safety and welfare of children and young people.

This course is approved by the West Sussex Local Safeguarding Children's Board.

The session will cover:

- What is meant by the terms 'safeguarding' and 'promoting' the welfare of children and young people
- What to do if you have concerns about the welfare of children and young people, including those who are suffering or at risk or suffering significant harm
- The process through which concerns are reported and managed

Details of both the courses above are included in the 09/10 programme which can be found on our website [www.hacvs.org](http://www.hacvs.org) on the training page.

*TANIEL BROWN*  
Manager

Please note below our new email address for all general communications – all previous email addresses are now obsolete and should no longer be used, thank you.

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